

## HOW TO SET UP A UCL WEBPAGE IN 7 EASY STEPS

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You will need your UCL username “*ucaxxxx*”, your UCL password “*yourpassword*” and a html file. If you don’t have the website built and just need a html file to get started, you could download the template “elements” from <https://www.html5webtemplates.co.uk/templates.html>.

- (1) Download *Cyberduck* (<https://cyberduck.io/download/>).
- (2) Open Cyberduck and click *Open Connection* in the top left corner.
- (3) Select *SFTP (SSH File Transfer Protocol)* and type in:
  - (a) server: `socrates.ucl.ac.uk`
  - (b) username: `ucaxxxx`
  - (c) password: `yourpassword`

Now click *Connect* followed by [enter] to whatever follows.

- (4) Drag and drop your html file into Cyberduck. For example, with the elements template, open the *elements.zip* file and the file you need to drag is called *elements.html*.
- (5) Drag the file into the folder *html.pub* and rename the file: *index.htm*.
- (6) Open the application *Terminal* if you are on a Mac. If you don’t have a Mac, download *MobaXterm* (<https://mobaxterm.mobatek.net>) and open that application instead.
- (7) In the Terminal (or MobaXterm) window, type the following:
  - (a) `ssh ucaxxxx@socrates.ucl.ac.uk` [enter]
  - (b) `yourpassword` [enter]
  - (c) `chmod -R a+rX *` [enter]

*Remark.* The above sets permissions for all files. If you just want to set permissions for “index.htm”, then replace (c) with:

- (a) `chmod a+rx .` [enter]
- (b) `chmod a+rx html.pub` [enter]
- (c) `cd html.pub` [enter]
- (d) `chmod a+rx index.htm` [enter]

The same applies to other files stored inside “html.pub”. Just replace step (d).

Go to your browser and type in `ucl.ac.uk/~ucaxxxx`. You now have a website!